

|  |                       |   |                     |                        |  |
|--|-----------------------|---|---------------------|------------------------|--|
| HISTORY KEPT<br>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>  |                       | <b>ILLINOIS HIGHWAY INFORMATION SYSTEM</b><br><b>STRUCTURE INFORMATION AND PROCEDURE MANUAL</b> |                     |                        |  |
| NBIS REQUIRED<br>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> |                       | ITEM NAME <b>MICROFILM DONE BY (BUREAU)</b>   |                     |                        | ITEM NO. <b>123</b><br>PAGE <b>1 of 1</b><br>EFF. DATE <b>07/01/02</b> |
|  |                       | ISIS  |                     |                        | MMIS   |
| RESPONSIBLE FOR UPDATE   | District Program Dev. | District Local roads  | Central Local roads | Central Bur of Bridges | District Maintenance/Operations  |
| STRUCTURES   | All                   | Local   | Local               | State                  | State  |
| UPDATE SCREENS   | (7) Microfilm         | (7) Microfilm   | (5) Microfilm       | (10) Microfilm         | (8) Microfilm  |
| INQUIRY SCREENS  | (13) Microfilm        |   |                     |                        | (11) Microfilm   |

### DESCRIPTION AND PURPOSE OF ITEM

This item indicates the IDOT Bureau that ordered the microfilming.

### CODE AND SCREEN ENTRY INSTRUCTIONS

A two-position field.

In the first position, enter the code for either Central Office or the District number:

| <u>Code</u> | <u>Agency</u>  |
|-------------|----------------|
| 0           | Central Office |
| 1-9         | Districts      |

In the second position, enter the code for the Bureau:

| <u>Code</u> | <u>Bureau</u> |
|-------------|---------------|
| B           | Bridges       |
| C           | Construction  |
| D           | Design        |
| L           | Local Roads   |
| M           | Maintenance   |
| P           | Planning      |

EXAMPLE:

| <u>Agency</u>             | <u>Enter</u> |
|---------------------------|--------------|
| District One Planning     | 1P           |
| Central Bureau of Bridges | 0B           |